



**Delia (Man Kiu) English
Primary School**

**Annual Report
2008 - 2009**

Delia (Man Kiu) English Primary School

School Vision & Mission

Vision and Mission:

- We envision Delia (Man Kiu) English Primary School to become “**OUR HOME**”. Of which, students are **O**pen-minded, strive to **U**nderstand people of different cultures and places with mutual **R**espect. Thereafter, achieving a society of **H**armony is our **O**bligation by fulfilling the virtues of **M**orality and **E**quality.
- The school devotes to actualize the vision in accordance with the spirit of school motto “Harmony in Diversity”. The school is committed to cater appropriate education for students with diverse needs in knowledge, skills and attitude, despite their ethnicities, beliefs and socio-economic background.

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Management and Organization

Major Concerns (in order of priority)	Intended Outcomes / Targets	Strategies	Evaluation mechanism	Success Criteria	Effectiveness
Smooth transition and making an idealistic learning environment	- The transition of the school campus is successfully and smoothly carried out	<ul style="list-style-type: none"> - Make close contact with Man Kiu No.2 Primary School's management and make the transition of school premises a smooth one. - Formulate renovation plan for classrooms and public areas. - Install necessary IT equipment and teaching aids. 	<ul style="list-style-type: none"> - 90% of the school campus and facilities can be utilized. - School campus can be successfully transmitted - Parents, teachers and students find the learning environment idealistic 	<ul style="list-style-type: none"> - The school facilities and school campus can be handed over successfully - Teachers and students have an ideal learning environment 	<ul style="list-style-type: none"> - 95% of the renovation can be finished before the commencement of the school. - SMC agrees to provide \$3 million for renovation and upgrade works. - Agreement is made with Man Kiu No.2 Primary School's management that all school facilities are used without any clash. - Handover of the school premises and resources is done smoothly in August with the presence and assistance of EDB officers.

Major Concerns (in order of priority)	Intended Outcomes / Targets	Strategies	Evaluation mechanism	Success Criteria	Effectiveness
Strengthening team spirit	<ul style="list-style-type: none"> - Having a cooperative and professional teaching team 	<ul style="list-style-type: none"> - Organizing Staff Fun Day and Teachers' professional development day - Arranging Co-teaching in J.3 computer and assigning Co-class teachers to J.1 classes to share the general work load - Arrangement of Peer planning in General Studies 	<ul style="list-style-type: none"> - Observe teachers' involvement in the Staff Fun Day and PD Day - Collect teachers' opinion on the arrangement 	<ul style="list-style-type: none"> - Teachers highly involve in the functions - Successful implementation of the co-teaching and co-class teachers - Successfully implement peer planning in General Studies 	<ul style="list-style-type: none"> - Staff Fun Day is held on 22 November, 2008 and all teachers join the activities and enjoy the day. - Teachers' professional development day is held on 29 May, 2009 and more than 85% of the teachers rate positively to the value of the activity. On the day, a seminar about class observation is conducted by Mr. Tsui Fook Keung, the Principal of Delia Hip Wo. At noon a training expedition is held in Wu Kai Sha Youth Holiday Village aiming on training team spirit and cooperation among teaching staff. - Co-teaching in J.3 computer is arranged with the presence of Mr. Chan Tat Hong and Miss Leung Yuk Ping. - Co-class teachers are assigned to J.1 classes to share administrative workload of class teachers. - Sharing is encouraged in all meetings. - Peer planning starts implementing in General Studies and the teachers react positively to the arrangement.

Learning and Teaching

Major Concerns (in order of priority)	Intended Outcomes / Targets	Strategies	Evaluation mechanism	Success Criteria	Effectiveness
Successful Incorporation of school-based curriculum	<p><u>Chinese Curriculum</u></p> <ul style="list-style-type: none"> - Finely categorize the four learning aspects (listening, speaking, usage and writing) by designing suitable supplementary learning materials, e.g. weekly worksheets and assignments. - Start planning the curriculum for 2009-2010 <p><u>Putonghua Curriculum</u> (for students doing Chinese Adjusted Curriculum)</p> <ul style="list-style-type: none"> - Building on the existing teaching materials, tailoring suitable teaching materials <p><u>Computer Curriculum</u></p> <ul style="list-style-type: none"> - Refine and modify existing learning materials 	<ul style="list-style-type: none"> - Grouping up teachers of different subject areas - Allocate time slot for collective meetings - Assign achievable tasks - Monitor progress in respect to students' learning and achievement in tests and examinations 	<ul style="list-style-type: none"> - Analyze quality of teaching material - Observe students' performance in various subjects - Analyze students' performance in tests and exams. 	<ul style="list-style-type: none"> - Complete the full set of supplementary learning materials, worksheets and assignment in four learning aspects for Chinese and Putonghua - Construction of computer learning material 	<ul style="list-style-type: none"> - Full set of supplementary learning materials, worksheets and assignment in four learning aspects are finished with some fine tuning and adjustment of teaching material and teaching progress. - Students perform well in Chinese and Putonghua by analyzing their performances in class, tests and exams. - Students react actively to teachers' questions in class. - Students generally perform well in class and the learn atmosphere of these subjects are satisfactory. - Most students and learn well in class and at least 70% of students can pass the tests and examination.

Student Support and School Ethos

Major Concerns (in order of priority)	Intended Outcomes / Targets	Strategies	Evaluation mechanism	Success Criteria	Effectiveness
Building up courtesy and civic mindedness	<ul style="list-style-type: none"> - Students show the habit of greeting teachers and guests - Students understand the importance of courtesy and behave well in public places 	<ul style="list-style-type: none"> - Promoting a spontaneous greeting culture in school - Carrying out moral education through Bi-weekly assembly - Establishment of a team of prefects of J.3 students as a role model to demonstrate proper manner and civic mindedness in school - Establishment of the Excellent Student Award Scheme to encourage good performance in both behaviour and learning 	<ul style="list-style-type: none"> - Observe students' performance inside and outside classrooms - Collect opinion from teachers and parents 	<ul style="list-style-type: none"> - Students greet people spontaneously to people. - Students knock the door before they enter - 80% teachers agree that students show courtesy to people in teachers' survey. - Parents agree that students show courtesy at home. 	<ul style="list-style-type: none"> - Promoting a spontaneous greeting culture in school by asking teachers and all staff to demonstrate fine greetings in school. Show themselves become role model for students - In Bi-weekly assemblies, Moral education are organized by teachers and students react positively to these structure activities - A team of prefects is formed among J.3 students as a role model to demonstrate proper manner and civic mindedness in school - Excellent Student Award Scheme has been established to encourage good performance in both behaviour and learning attitude. There are. Excellent School Service Award, Good Conduct Award, Highly Responsible Student Award and The Most Caring Student Award.